

Job Description Moroccan Red Crescent

Title	Construction Manager
Classification Level	Manager
Organizational unit/location	CRM headquarters, based in Marrakech
Supervisor Title	Operations Manager
Duration of the contract	6 months
Title of IFRC Technical Support	TBD
Number of technical subordinates	4 Construction Supervisor
Number of indirect reports	0

Organizational context

Established by royal decree in 1957, the Moroccan Red Crescent is a voluntary relief organization, auxiliary to the civil and military authorities, with 8,565 volunteers across the country. As an auxiliary to the public authorities, the MRC supports state bodies, while maintaining its neutrality and independence in accordance with the principles and values of the International Red Cross and Red Crescent Movement.

The Moroccan Red Crescent is currently implementing a two-year response and recovery plan to support people affected by the Marrakech-Safi earthquake (September 2023). The plan includes aspects of relief (distribution of basic necessities), shelter, water, sanitation and hygiene, community health, first aid and psychosocial support, as well as disaster risk reduction through community-based and participatory approaches. Activities are implemented with the support of the International Federation of Red Cross and Red Crescent Societies (IFRC) and its other partners.

Responsibilities

Under the supervision of the Moroccan Red Crescent Operation Manager, the Construction Manager will oversee and supervise the construction works, develop technical reports, monitor project implementation and progress on-site, and assist with representation at various stakeholder meetings, ensuring compliance with organizational and local standards and promoting project objectives effectively.

Main activities to be carried out:

- Ensure the quality of the implementation plan for construction projects activities carried out by MRC and its partners/service providers including regular site visits, quality checks, and compliance with established standards and timelines.
- Prepare high-quality and timely technical reports on project activities and outputs, ensuring compliance with deadlines, standards and best practices, while providing clear documentation and actionable recommendations for future improvements.
- Contribute to the design of appropriate monitoring and evaluation systems of IFRC/MRC ensuring these systems are robust, efficient, and capable of capturing comprehensive data to enhance accountability.

Job Description Moroccan Red Crescent

- Develop quality aspects, and indicators for construction projects, ensuring they encompass all phases of the project lifecycle. This includes defining clear and measurable standards for materials, workmanship, safety protocols, and environmental impact. Regularly review and update these criteria to reflect industry best practices and compliance with local and international standards.
- Effectively liaise and coordinate with contractors, service providers, suppliers and stakeholders, to ensure timely and quality implementation of activities and support the procurement/logistics department with any technical aspects during the construction work to foster a culture of quality and continuous improvement throughout the construction process.
- Conduct periodic audits and inspections to verify adherence to these quality benchmarks and implement corrective actions as necessary to address any deviations.

Job duties and responsibilities

- Supervising the construction process alongside the construction supervisor and the engineer for the contractor's and consultant's side,
- Checking and approving all materials used on the construction site according to agreed specifications.
- Providing technical advice and solving problems on-site and at management level.
- Ensuring that the project meets specifications, budgets, and time schedules.
- Design and implementation phase to be carried out in line with the local construction laws and engineering codes.
- Liaising with the Consultant, Contractor, Construction supervisor, head of branches, MRC/ IFRCR management and other professional staff, and the overall project site manager.
- Checking technical designs and drawings to ensure they are followed correctly.
- Travel regularly to the site, ensure a safe environment during the construction phase for the employees and the surrounding area.
- Request/check of construction materials and data sheets, to ensure proper implementation of the proper by respecting the design and specifications.
- Oversee the use of appropriate project procedures and documentation, including project development tools, construction budget tracking, logistics, proposal and contract documentation, project tracking tools, etc.
- Perform functions in accordance with priorities as determined by the line manager.
- Ensure efficient and transparent use of resources in accordance with CRM and IFRC internal standards and controls.
- Support all the branches to prepare detailed projects work plan, with a clear division of responsibilities among team members and related stakeholders.
- Monitor progress and achievement of indicators and ensure quality data management for project monitoring.
- Maintain and develop collaborative relationships with different parties, with a problem-solving attitude.
- Comply with the RC Group's Code of Conduct, Policies and Procedures, and Safety Protocols
- Organize the project team to maximize resources, disseminate information, and implement projects.
- Maintain strong communication and collaboration with the IFRC.
- Coordinate with the logistics procurement department on all the topics related to transportation, warehousing, security of the site, security of the material, quantity and quality control. Etc
- Work on any other task that may be required by the line manager.
- Ensure efficient and transparent use of resources in accordance with CRM's internal standards and controls

Duties applicable to all staff

1. Actively work to achieve CRM goals
2. Comply with and work in accordance with Red Cross and Red Crescent principles
3. Perform any other duties and responsibilities related to the position as may be assigned by the supervisor

Profile (Job Requirements)

Education	Required	Preferred
Master's degree in administration or any other relevant discipline		x
Relevant university degree or equivalent professional qualification in structural/civil engineering, architecture, urban planning, construction management or related technical field.	x	
Degree in a field of community/social development.		x
Experience	Required	Preferred
Minimum of 5 years of professional experience in the implementation of structural, infrastructural, shelter, recovery and resilience-building emergency interventions with a humanitarian or development organization		x
Minimum 10 years of experience in construction project management, including: project planning, team supervision, budget planning and expense tracking	x	
Experience in construction project management	x	
Experience working and coordinating with other stakeholders, local government authorities, partners and the private sector	x	
Experience working with the Red Crescent Movement.		x
Experience in the field of community/social development.		x
Experience in the humanitarian field work		x
Knowledge and Skills	Required	Preferred
Team leader with a high degree of coordination, planning and organizational skills	x	
Understanding of project cycle management, reporting and budget management	x	
Advanced computer skills (Windows, Word, Excel, Power Point, Outlook,).	x	
The ability to produce technical drawings using specialized software such as AutoCAD, and other engineering programs.	x	
Knowledge of cartography		x
Strong communication and facilitation skills	x	

Job Description Moroccan Red Crescent

Flexibility and problem-solving advice	x	
Sense of responsibility and initiative	x	
Work organization skills, priority management	x	
Ability to work under pressure and in emergency situations	x	
Strategic analysis skills to be proactive	x	
Be able to work independently	x	
Diplomacy, with strong communication, negotiation and analytical skills	x	
Languages	Required	Preferred
Fluent spoken and written French	x	
Fluent spoken and written Arabic	x	
Local languages Berber spoken and written		x
Fluent spoken and written English		x

Selection Process

Interested persons can send their resume and a cover letter to:
crm.crarecrutement@gmail.com,

The closing date for the submission of applications is **04 Avril 2025**, applications will be revised in order of receipt. The CRM reserves the right to change this date, if deemed necessary. Only shortlisted candidates will be contacted.

The CRM is committed to equity, diversity and inclusion.