

Q&A RFPS-2023-503594

Date added	Question	Answer
15/06/2023	Can institutions or organisations apply to one single country?	Yes - we welcome applications from organisations (or consortia) that would like to conduct the consultancy in ONE SINGLE country as well as organisations that would like to apply to conduct the consultancy in TWO OR MORE countries.
15/06/2023	Can institutions apply in partnerships?	<p>Yes, governmental, not-for-profit or for-profit organisations or institutions (e.g., consultancy companies, civil society organisations, research organisations, university groups) can apply on their own or can partner with others for this contract.</p> <p>If you feel that your organisation meets some of the criteria in this Request For Proposals (e.g., knowledge of the child protection system) but not others (e.g., at least 5 years of experience in conducting qualitative research with children and adults) – we strongly encourage you to apply as a consortium, joint venture, or association with other institutions working in this field.</p> <p>One institution/organisation will need to apply as the lead entity.</p> <p>For more details – see attached RFPS-2023-503594 document.</p>
15/06/2023	How are proposals submitted?	<p>Applications are submitted over e-mail in ENGLISH to florenceprocurement@unicef.org</p> <p>Your organisation, institution or consortium should submit:</p> <ul style="list-style-type: none"> - REQUEST FOR PROPOSAL FOR SERVICES FORM (also referred to as Answer Sheet – in attached RFPS-2023-503594 document) - TECHNICAL PROPOSAL – <i>see Annex B for structure</i>

		<p>- FINANCIAL PROPOSAL - <i>see Annex B for structure</i></p> <p><i>The Technical Proposal, Request for Proposals and the Financial Proposal must be attached as separate documents.</i></p>
15/06/2023	Can proposals be submitted in a language other than English?	Applications must be submitted in English.
15/06/2023	What is the price proposal?	<p>Price proposal and financial proposal refer to the same document.</p> <p>Information on the structure of the Financial Proposal is in Appendix III of the attached document titled ANNEX B – TERMS OF REFERENCE Qualitative Research Child Online Sexual Violence.</p>
15/06/2023	What should be included in the technical proposal?	The technical proposal should not be longer than 20 pages and follow the structure outlined in Appendix II of the attached document titled ANNEX B – TERMS OF REFERENCE Qualitative Research Child Online Sexual Violence.
15/06/2023	Should travel be included in the budget?	<p>Yes – please include travel in the budget.</p> <p>However, travel and per diems will not be used for evaluation purposes, as this will later be determined and finalized by UNICEF Innocenti and the chosen bidder.</p>
15/06/2023	We cordially request for the profile of the "Clinical Researcher" to accept master's degrees related to social research and related fields. Likewise, we ask, if possible, to accept degrees of specializations related to social sciences, psychology, psychiatry, among others.	The requirements for the Clinical Researcher: Master or higher degree in psychology, counselling, psychiatry, or clinical social work.
15/06/2023	Since the training will be provided by UNICEF Innocenti, we would like to confirm whether the training will be in English or Spanish. This question is especially relevant to know if we should include in the budget the simultaneous translation of the session?	The training will be in English.
15/06/2023	Although it is mentioned in the terms of reference that the recruitment of participants will be conducted with the	There is no database – the institution/organization is expected to

	support of UNICEF Innocenti, UNICEF country offices and local organizations and networks, we would like to confirm if you have a database or input of the 3 profiles to be interviewed?	actively recruit participants through relevant local networks. For this submission, institutions can apply in partnership with others offering direct services or working with these populations.
15/06/2023	Travel may be needed to complete the assignment; this will be costed based on the approved implementation plan?	Travel should be included in the financial proposal.
15/06/2023	Do you confirm that for-profit consulting companies are eligible for this opportunity?	Yes– confirmed.
15/06/2023	Do you confirm that proposers can answer this RFPS for one specific country out of all the countries of implementation of this project?	Yes – proposers can apply to a single country.