



## U.S. PEACE CORPS – MOROCCO VACANCY ANNOUNCEMENT Driver

<b>OPEN TO:</b>	All Interested, Qualified Candidates
<b>POSITION:</b>	Driver
<b>DUTY STATION:</b>	PST office, Beni Mellal-Khenifra region
<b>DATE OF ENTRY ON DUTY:</b>	September 7, 2023
<b>DATE OF COMPLETION:</b>	November 17, 2023
<b>SALARY LEVEL:</b>	300 Dhs per day. Food, lodging, and transportation are provided by the Peace Corps.
<b>BENEFITS INCLUDE:</b>	CNSS, Health Insurance, and Work Accident Insurance.

### **DEADLINE FOR APPLICATIONS: Close of Business – Friday May 12, 2023**

The United States Peace Corps seeks three (2) qualified individuals to serve as contracted Peace Corps Drivers for a 9–10-week period during Peace Corps' Pre-Service Training (PST). The Driver transports Peace Corps staff, Trainees and other personnel conducting official Peace Corps business. The Driver will also be required to perform other activities to support Peace Corps' operations during PST.

*Two or more candidates may be selected from this advertisement, based on need and availability of funding.*

#### **Duties:**

- Drive Peace Corps vehicles to transport Peace Corps Staff/ PCVs/ PCTs/ PCVs' counterparts during workdays as well as outside established office hours to accommodate the needs of the Peace Corps during PST.
- Operates vehicles in accordance with the traffic laws of Morocco and policies of Peace Corps and the United States Government.
- Practices defensive driving techniques.
- Oversee packing and shipping for PST supplies/equipment to and from PST site and Peace Corps office/warehouse.
- Check Vehicle engines oil and water levels with the vehicle daily checklist as well as any other tasks related to vehicle maintenance.
- Maintain a log for fuel consumption.
- Fill in accurately the Odometer at the beginning and at the end of each journey/ destination and submit travel logs as directed.
- Clean Peace Corps cars systematically.
- Help load/unload materials from Peace Corps vehicles when necessary.
- Responsible for items kept in the vehicles i.e., tools, medical kits etc.
- Treat information obtained – read or heard - confidentially and with sensitivity.
- Perform other related duties, as necessary.
- Always perform in a professional and appropriate manner.

#### **Safety and security:**

- Respects speed limit.
- Ensure that vehicles are always secure.
- Responsible for making sure all passengers including him/herself are wearing seat belts.
- Be always aware where the PC vehicle is parked.
- Take the shortest and safest way possible to target places, highway preferably.
- Cannot make unnecessary detours.
- Cannot smoke or let others do in PC vehicle.

- Make sure that no alcohol is transported in the PC vehicle.
- Cannot drink alcohol during all PST.
- Cannot drive at night except when authorized by key staff at the training site.
- Make sure there is a night guard where there is no sheltered space to keep the vehicle overnight.
- Confidentially maintain the training sites and whereabouts of PCTs, PCVs and Staff.

#### **MINIMUM REQUIRMENTS:**

- Moroccan citizenship.
- Possess Category B driver's license with a clean driving record.
- At least two (2) years' professional driving experience.
- Fluency in written and spoken Arabic.
- Basic English ability.
- Availability to travel throughout Morocco as needed for PST activities.
- Ability to handle basic service and repairs of vehicles.

#### **DESIRED QUALIFICATIONS:**

- Exhibit good judgment, courtesy, tact, and professionalism when interacting with Volunteers, staff, and other passengers.
- Teamwork abilities.
- Ability to always make sound decisions on weather and road conditions.
- Possess a positive attitude; be a team player with flexibility and patience to perform the job under general instructions.
- Experience working with an international organization.
- Possess good geographical knowledge of Morocco and routes/roads in rural areas Beni Mellal Khenifra region.

Please note that:

\* Peace Corps reserves the right to not evaluate the application of or to withhold an offer of a personal services contract to an individual that has a history of poor past performance or conduct as a Peace Corps Trainee, Volunteer, or staff member (USDH, PSC, or FSN).

\* Peace Corps reserves the right to withhold an offer of a personal services contract to an individual that is a relative or household member of a current Peace Corps staff member.

\* Individuals who have current or prior connections with intelligence activities or agencies through employment, related work, or even family relations may be ineligible for a personal services contract.

For consideration, all applicants must submit a Resume (CV) together with a Cover Letter stating in detail how their education and experience fulfill the requirements of the position. Submitted material must address all listed requirements.

**Both Cover Letter and Resume (CV) must be type written in English and emailed by closing deadline to:**

**Moroccojobs@peacecorps.gov**

(Applicants may also mail or deliver their resumes/CVs to the address below. All materials must be received in the Peace Corps office by the closing deadline.)

ADDRESS: Peace Corps, 2 Rue Abou Marouane Essaadi, Agdal, Rabat, 10080

Only applicants selected for interviews will be notified by telephone and/or email.

Employment is contingent on a favorable background check.

*The United States Peace Corps is an Equal Opportunity Employer.*