

## Scope of Work

### Arabic Curriculum Consultant

#### **About FHI 360**

FHI 360 is a nonprofit human development organization dedicated to improving lives in lasting ways by advancing integrated, locally driven solutions. Our staff includes experts in health, education, nutrition, environment, economic development, civil society, gender, youth, research, technology, communication, and social marketing- creating a unique mix of capabilities to address today’s interrelated development challenges. FHI 360 serves more than 70 countries and all U.S. states and territories.

#### **About the Bridge to Middle School Project**

USAID-funded five-year Bridge to Middle School project is a systems-strengthening and capacity-building intervention that seeks to improve students’ ability to master key skills in the upper primary and middle school grades and to facilitate the transition between the two levels of schooling. Activities will address a) the ability of teachers to teach critical thinking, and students to master literacy skills in upper primary and science skills in the upper primary grades; b) the ability of the Moroccan education system to provide high-quality literacy instruction in English and Arabic in the middle school years; and c) the ability of the Moroccan education system to provide high-quality science instruction in grades 4-9. Additionally, the project will build subrecipients’ capacities to directly respond to the development problems prioritized by the USAID Mission in Morocco.

#### **Description of Tasks to be Performed**

The Arabic Curriculum Consultant will provide support to Bridge’s Arabic Subject Matter Expert technical in the review and revision of current Middle School Arabic curricula, teaching and learning materials, and assessment, ensuring that revised curricula are aligned with international best practices and frameworks. The Arabic Curriculum Consultant will also co-facilitate, with Bridge’s Subject Matter Experts, workshops and capacity building activities for the Ministry of Education Arabic Working Groups

#### **Deliverables & Due Dates:**

<b>Task</b>	<b>Deliverables</b>	<b>LoE</b>	<b>Due Dates</b>
Support Arabic Curriculum review and adaptation	Revised arabic curriculum framework for middle school	10 days	July 31, 2023
Support development of model Arabic Teaching & Learning Materials for grades 7 and 8	Models of Arabic Teaching & Learning Materials for grades 7 and 8	10 days	December 29, 2023
Support Subject Matter Expert prepare and facilitate capacity building activities for the Ministry Arabic Working Group	Capacity building workshops materials	5 days	Between April and December 2023
<b>Total</b>		<b>25 days</b>	

**Period of performance:** From April 20 to December 30, 2023

**Place of performance of the assigned tasks**

The Consultant will perform assigned tasks from the Rabat Project office venue, the Ministry of Education's venues or remotely according to the nature of the work to be performed and upon mutual agreement with the Technical Monitor.

**Payment**

As full compensation for the services rendered pursuant to this Agreement, FHI360 shall pay Consultant in local currency. According to the law of Morocco, income taxes will be withheld at the source at the rate of 30%. The consultant will be responsible of her/his social security and insurance.

**Required Documentation**

Candidates' proposals must include the following components:

- CV/resume
- Samples of Arabic Curricula or Arabic Middle School teaching and learning materials authored (or co-authored) by the candidate
- References
- Daily rate

**Qualifications**

**Experience and skills**

- At least 8 years of experience developing teaching and learning materials for lower secondary Arabic (such as teacher guides, student textbooks, and in-service/pre-service professional development training modules).
- Experience in lower secondary education (for example as a teacher, school leader, or curriculum advisor).
- Technical expertise student-centered Arabic curriculum design and implementation.
- Experience in in-service Arabic professional development.
- Experience working with NGOs/INGOs and ministry counterpart partners in Morocco or other Arabic-language countries.
- Fluency in Arabic is required. Working Proficiency in English is desired.
- High proficiency working with Microsoft software (including Word, Excel, PowerPoint, and Publisher), the internet and data entry.
- Ability to work both as part of a team and independently.
- Attention to detail and ability to work to deadlines.

**Education**

University degree (Bachelor's or Master's level) in education or relevant Arabic field (or equivalent experience).

**Evaluation Criteria**

Proposals will be evaluated in accordance with the following criteria:

Candidates will be shortlisted based on how well they meet the minimum requirements for the position, as demonstrated via the CV/resume.

Shortlisted candidates will be interviewed by the Technical Monitor(s) and references shall be consulted.

Award will be based upon best value, through a combination of qualifications, interview, sample work, references and proposed daily rate.