

VACANCY ANNOUNCEMENT

Technical Officer III

Job Code: TECH31019

Job Family: Technical

Position is based in Morocco.

FHI 360 is a global development organization with a rigorous, evidence-based approach. Our professional staff includes experts in civil society, health, nutrition, education, economic development, environment and research. FHI 360 operates from 60 offices with 4,400 staff in the U.S. and around the world. Our commitment to partnerships at every level and our multidisciplinary approach enable us to have a lasting impact on the individuals, communities and countries we serve—improving lives for millions.

FHI 360's Civil Society and Peacebuilding Department (CSPB) supports citizens to mobilize effectively to influence policy, improve lives, and build peace. CSPB works with civil society to increase its credibility, visibility and effectiveness by building its capacity to:

- Engage with local government to increase its responsiveness to citizen needs;
- Solve community problems, engage youth in civic affairs, and provide needed services to citizens;
- Advocate for social justice, democratic reforms, human rights, and effective policies;
- Leverage and/or produce media content, such as for online, radio, and television, to promote social dialogue and tolerance; and
- Promote peaceful solutions to conflict and support peace negotiations.

Job Summary:

FHI 360 is seeking a **Technical Officer III (senior technical officer)**, based in **Morocco**, to provide technical support and guidance to staff and partners in the North, Central, and West Africa region. Implements and monitors technical strengthening initiatives. Develops and oversees the technical elements and quality of assigned projects, initiatives, or activities. Designs and/or adapts technical methodologies, approaches and tools to specific contexts and sectors. Fosters adoption of and/or develops training strategies and activities. Creates technical material in area of expertise. Assists and gives guidance with development of proposals. Works with communities and partners to build and maximize local capacity. **Fluent French and Arabic are required. Possible travel up to 20%.**

Accountabilities:

- Provides technical supports to projects to develop and customize technical methodologies, assessments and evaluation tools, and materials based on project needs;
- Leads the design, development, planning, and implementation of technical approaches that can be scaled-up and/or deployed in other sectors and/or geographic regions;
- Prepares and facilitates materials for capacity-building activities, including: Training of Trainers, workshops, etc. on technical methodologies;

- Provide support and technical oversight in the design and implementation of grants programs, including: drafting of solicitation to align with project objectives and goals, leading technical reviews and evaluations of submissions, and conducting technical review of grantee deliverables.
- Works closely with assigned project and partner teams to design, institute, and ensure activities are implemented according to standard operating procedures (SOP's), including developing process documents and job aides to build capacity and ensure technical standards;
- Writes, edits, and reviews technical reports, briefs, papers, and documents to summarize project results, document best practices, and/or facilitate research and incorporate technical policies;
- Review and provide technical inputs for proposals and business development efforts, including project/activity design;
- Conducts literature review and searches on evolving issues in assigned technical area;
- Monitors and maintains protocols, instruments, data sets, manuals, training materials and reports;
- Responds to requests and inquiries from internal and external staff;
- Assists with the implementation of research studies by monitoring and documenting processes;
- Conducts analysis of program implementation processes to identify areas for improvement and propose appropriate technical strategy and guidelines;
- Ensures project implementation adheres to company strategy and remains technically sound;
- Develops strategies and tools for the design and implementation of specific technical components.
- Analyzes data sets and technical assessment findings.
- Develops and monitors work plans.
- Provides leadership and team building at the project level.
- Serves as company liaison to external organizations at professional meetings and conferences as assigned.

Qualifications:

- Bachelor's Degree or its International Equivalent in International Affairs, International Development, Education, Human Development, Political Science, Social Sciences or Related Field, is required
- Master's degree, or international equivalent, required in areas such as: International Development, International Affairs, Political Science, conflict resolution, Social Sciences, or Related Field
- At least eight (8) years of technical assistance experience, or combined professional experience and education;
- Technical experience designing and supporting community resilience, youth engagement, and/or participatory multi-stakeholder engagement activities

- Strong knowledge of USAID frameworks such as: Positive Youth Development, preventing and countering violent extremism, Gender Equality and Social Inclusion, Do No Harm and conflict sensitivity;
- Prior work with USG-funded projects required, specifically knowledge of USAID rules and regulations, and branding and marking in particular;
- Must be able to read, write, and speak fluent English;
- Fluency in Arabic and French required;
- Experience providing technical support to local field staff, partners, and grantees;
- Experience designing and leading training and capacity-building activities for staff, partner organizations, and/or youth beneficiaries;
- Knowledge and/or prior experience with mixed methods research (i.e., field data collection, quantitative and qualitative studies, IRB's, etc.);
- Prior work experience in a non-governmental organization (NGO), government agency, or private company required;
- Proficiency with database management software and on-line search tools required;
- Has sensitivity to cultural diversity and understanding of the political, contextual, and ethical issues in assigned areas;
- Articulate, professional and able to communicate in a clear, positive fashion with clients and staff;
- Knowledge of development issues and contextual dynamics in the MENA region; and
- Business development experience highly preferred.

Typical Physical Demands:

- Typical office environment.
- Ability to sit and stand for extended periods of time.
- Ability to lift 5-50 lbs.

Technology to be Used:

- Personal Computer, Microsoft Office (i.e. Word, Excel, PowerPoint, etc.), e-mail, telephone, printer, calculator, copier, cell phones, PDAs and other hand-held devices.

Travel Requirements:

- Approximately 20%

This job description summarizes the main duties of the job. It neither prescribes nor restricts the exact tasks that may be assigned to carry out these duties. This document should not be construed in any way to represent a contract of employment. Management reserves the right to review and revise this document at any time.

Application Process

Candidates must submit their CV and cover letter to: Morocco.ISED@fhi360.org by **Tuesday, August 8, 2022**. Only successful applicants will be notified.

FHI 360 will not cover any relocation costs.