



TRAINING OFFICER FOR CORPSAFRICA/MAROC

POSITION DESCRIPTION & RESPONSIBILITIES

About CorpsAfrica:

Founded in 2011, CorpsAfrica provides the opportunity for Africans to serve in their own countries, along the lines of the Peace Corps model. We train college-educated young Africans and send them to live for up to one year in rural, high-poverty communities to facilitate small-scale, high-impact projects that are identified by local people. CorpsAfrica aims to create a culture of public service in Africa by giving participants the opportunity to apply their education, skills and energy toward helping their fellow citizens overcome extreme poverty. www.corpsafrica.org

Overview of the Position:

CorpsAfrica is looking for an experienced trainer/educator to lead the CorpsAfrica training program in Morocco, which includes four major trainings throughout the course of the year: Pre-Service Training, In-Service Training #1, In-Service Training #2, and Close of Service Conference. The Training Officer is responsible for providing all of the logistical and administrative support needed for each of these trainings. The Training Officer is also responsible for leading and facilitating the human-centered design (HCD) and asset-based community development (ABCD) training as well as other components of the overall training program. He/She must possess a demonstrated passion for and commitment to youth leadership, participatory community development, and training. The Training Officer reports directly to the Morocco Country Director.

Specific Responsibilities:

- Lead and facilitate the HCD and ABCD training as well as other components of the overall training program
- Organize and manage the schedule and all logistical aspects of training, including but not limited to venues, meals, transportation, printing, materials and equipment
- Compile training budgets and maintain detailed, accurate records of expenses in close collaboration with senior country office staff
- Work with and coordinate all CorpsAfrica Morocco and Headquarters staff, alumni, and outside trainers, presenters, and facilitators involved in the trainings in Morocco, including working closely with the Chief Training Officer
- Identify and support homestay families in training host community and work with communities and community leaders to support Human Centered Design practical training sessions
- Communicate with NGOs, government officials, academia, business leaders, and other development partners for the purposes of supporting Volunteer training
- Other responsibilities as requested by the Country Director

Qualifications:

- Demonstrated expertise and experience facilitating hands-on, participatory learning experiences for youth
- Knowledge of HCD and ABCD
- Extremely organized, detail-oriented, punctual, and results-oriented
- Demonstrated initiative, adaptability, integrity, and judgment
- Ability to work well with a wide variety of people
- A passion for and commitment to youth leadership and community-led development
- Excellent professional speaking, writing, presentation skills in Arabic and English (fluency in French and Tamazight is a plus)
- Excellent computer skills (email, calendar, and Google Workspace Tools (Docs, Sheets, Slides, etc.))
- Ability to work nights or weekends when necessary
- A Driver's license

***Only applicants that possess the qualifications mentioned above will be considered.

To Apply: Send CV & Cover letter to morocco@corpsafrica.org by August 10, 2022